



Feedback Analysis and Action Taken Report

College collects feedback from the students on regular basis. In brief, the process of feedback collection from students is given below.

Generally, students are asked to fill up a feedback form and they have to submit it to the IQAC. After analysis, the feedback report is discussed in IQAC Meeting. The Proposals for Action Taken, sent to the Head of the departments (HOD) of various departments and to the concerned college authority for taking necessary action.

Feedback data are prepared with certain criteria namely, Syllabus coverage, Institutional facility, teaching approach, books and availability of ICTs etc. It is represented by Pie chart using various color codes.

Proposals for Action Taken in IQAC Meeting

Excerpt from IQAC Meeting Resolution dated 30.11.2018

Agenda No.2: As per analysis of Feedback taken from stakeholders during the session 2017-18, the demand of the infrastructural development from different departments and Principal's office was discussed and the concerned departments were advised to prepare an estimate of expenditure and proposal which will be placed before the Finance Committee for consideration and release of funds. The need for new Library Construction was emphasized as was the need for procurement of books as per new CBCS Syllabus. Further, renovation of Science Laboratories and emphasis on ICT based teaching was demanded from students. Taking into consideration the Feedback received the following infrastructural development was proposed::

1. New Library Construction
2. Renovation of Principal's Chamber, Conference Room, Open Stage and IQAC Cell
3. Renovation of Science Laboratories
4. Painting of College Buildings
5. Renovation of Smart Classroom
6. Construction of Toilet and Generator Room
7. Setting up various sub-committees and cells
8. Purchase of 12 Computers, 3 Projectors, 2 42 inch LED televisions and 2 External Hard Disks (1 TB each)
9. Purchase of Books according to new CBCS Syllabus
10. Making of new benches, desks, tables and other carpentry work

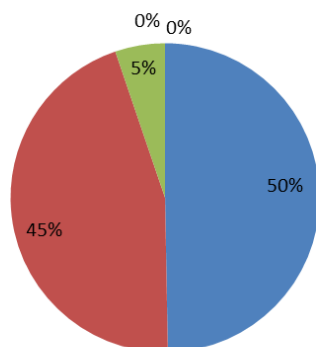
After discussion, it was unanimously resolved that the following developmental measures must be taken on an urgent basis and the Principal was requested to facilitate the process as per norms.



2018-2019 – Student Feedback Analysis

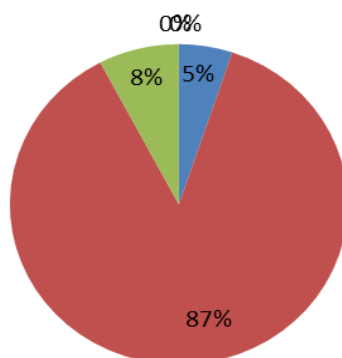
SYLLABUS COVERAGE

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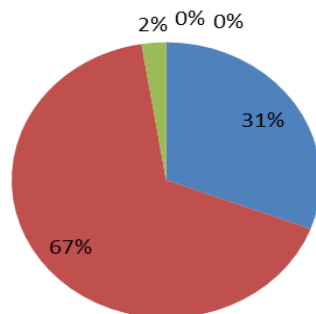
INSTITUTIONAL FACILITY

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TEACHING APPROACH

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■ DISAGREE ■ STRONGLY DISAGREE





Proposals for Action Taken in IQAC Meeting

Excerpt from IQAC Meeting Resolution dated 08.02.2020

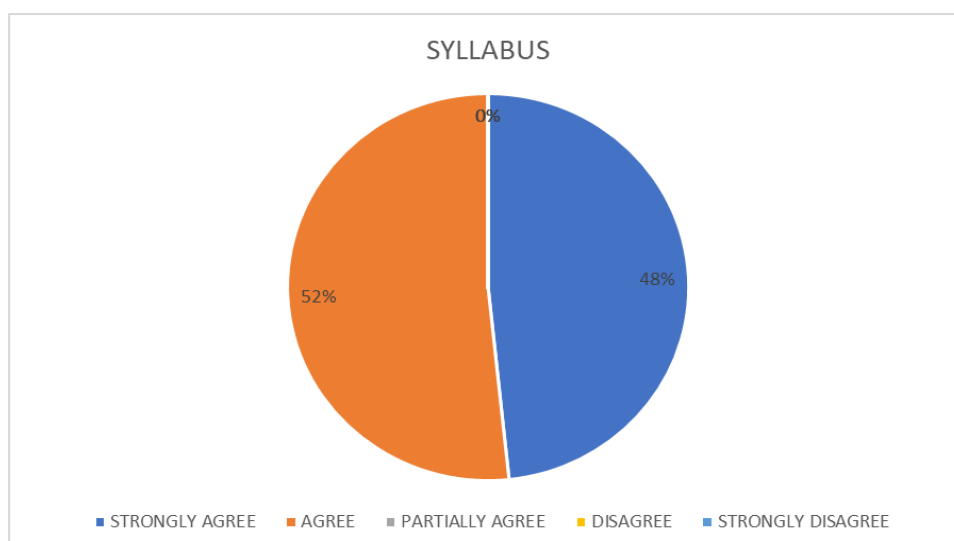
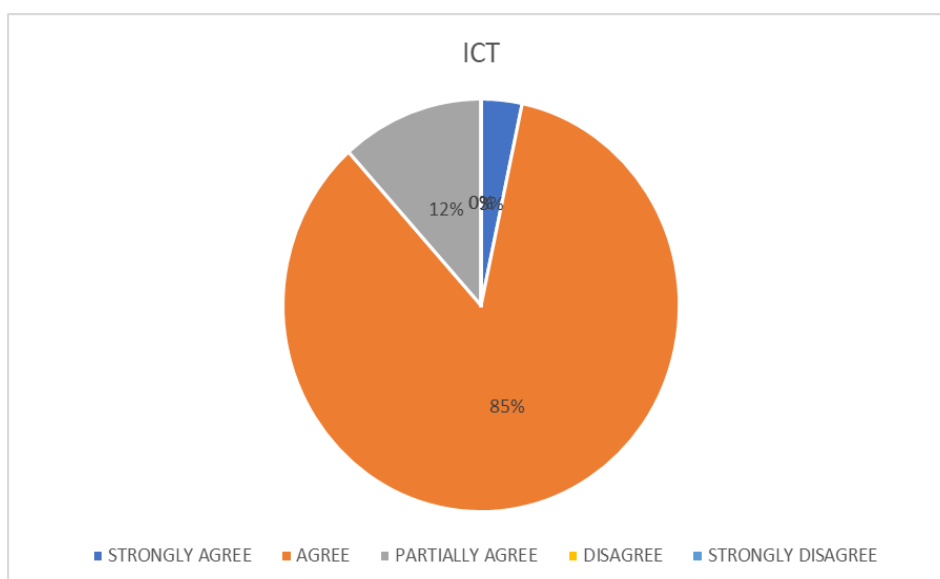
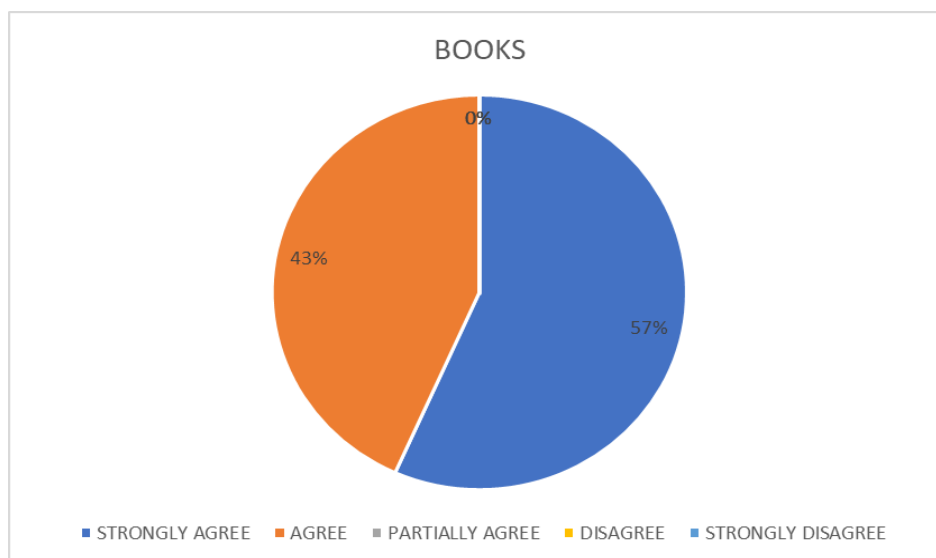
The agenda of the earlier meeting was read and confirmed. The Principal was in the chair. The Feedback for 2018-19 session from students was analysed and proposals for action to be taken were chalked out. Following resolutions were adopted:

Resolutions:

- 1) **Digitalisation of Library** – The Feedback received from students focused on the need for improving Library infrastructure. The Process of Digitalization of the Central Library has already been initiated. For this purpose, Mr. Ashok Malakar and associates were given contract of completing digitalization of at least 5000 books on 20.12.2019.
- 2) **Water Purifier** – The earlier plan of setting up of a Water Purifier was proposed to be modified. An RO Water Purification Plant of 500 Litres/ Hour has been decided to be set up at the roof of the Administrative Building. The IQAC ratified the plan as it would solve the critical problem of drinking water required for students and staff.
- 3) **Setting up of Institutional Discipline** – Feedback received emphasizes the need for institutional discipline and for maintaining proper ambience in the Campus. For this purpose, it has been already resolved in the IQAC meeting dated 03.07.2019 that College Canteen, Guard Room and Cycle Stand should be renovated. Moreover, the setting up of CCTV Camera was proposed and it was resolved that the proposal would be forwarded to relevant authority by the Principal. Moreover, Mr. Ranajit Mondal, Hon'ble President, Khejuri College, who also graces the Chair of MLA, 215-Khejuri(SC) Assembly Constituency, has kindly sanctioned Rs. 2,12,000/- from BEUP Fund for the installation of High Mast LED Street Light at Khejuri College Campus. The Mast has been duly installed through proper process of Tender. Setting of the High Mast within College Premises will also improve security within the College premises and would inculcate institutional discipline.
- 4) **Need for Computer Access and Internet Connectivity** – The students have expressed a need for access to Computers. As was already resolved in IQAC Meeting dated 03.07.2019, purchase of Computers for the various Departments is underway. E-tender has already been given to facilitate the process of procurement of computers. Moreover, the Internet Connectivity at the College must be improved. It has been proposed that LAN would be set up and Internet connectivity will be provided to all College buildings through Wifi. The proposal was unanimously accepted.
- 5) **Demand for Seminars** – The Students as well as the Alumni have expressed the necessity of organizing more seminars in the College. It was resolved a detailed plan would be laid down for organizing of seminars by all the Departments of the College in Collaboration with the IQAC.
- 6) **Laboratory Renovation** – It was pointed out by the students of the Science Departments that the Laboratories need to be renovated. After discussion, a plea would be placed before relevant authorities for a grant in order to facilitate the development of laboratory infrastructure.



2021-2022 – Student Feedback Analysis





Proposals for Action Taken in IQAC Meeting

Excerpt from IQAC Meeting Resolution dated 04.08.2022

Agenda No.1: Proposals for Action based on Feedback received in 2021-22: Feedback received from Students as well as other Stakeholders (Teachers, Alumni) was analysed and following proposals were adopted for future actions to be taken in this regard:

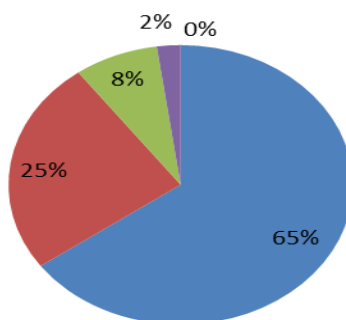
- a) Construction Work:** It was emphasized in the Feedback received that Bathrooms for Girls' Common Room and Gymnasium are required. Proposal for such construction were ratified by the Cell and placed before the Principal for further facilitation. Other proposed construction work includes:
- (i) To address the need for new classrooms reflected in the Feedback, first floor of new ACR Building needs to be constructed
 - (ii) Renovation of Toilets has been emphasized in Feedback. It was resolved after discussion that there will be renovation of toilets at the Ground Floor of Administrative Building (Staff Toilet), First Floor of Academic Building (Staff Toilet) and Ground Floor Toilet at Annexe Building. Moreover, Rooftop Renovation of Academic Building and setting up of Vermicompost Vat will also be proposed.
- b) Book Purchase** –The Feedback received from students highlight that new books need to be purchased for the Library in consonance with modifications of CBCS Syllabus for the Academic Session 2022-23. As has been suggested by the Development Committee, it was proposed that twenty thousand rupees will be allotted for each Honours Programme to respective Departments along with ten thousand rupees to each Department for B.A./B.Sc General Courses. The implementation of the Purchase can be carried out by the Purchase Committee, in close co-ordination with Departmental Heads.
- c) Setting up of Computer Lab** – The students have affirmed the need for setting up Computer Lab. Resolution for setting up the same has already been taken in the previous IQAC meeting. Keeping in mind the demand from the student, twenty computers will be present in the Lab.
- d) Skill Based Initiatives and Add-on Programmes** – In the post-pandemic scenario, students have asked for a more engaging, hands-on approach in delivering the syllabus. Taking into consideration the requirements of the NEP 2020, it was resolved that the College will organise Skill Based Initiatives/ Capacity Based Programmes or Workshops more regularly. Further, it was also resolved that Add-on Programmes will be more frequently offered to the students in order to enrich the Teaching-Learning Process. For this purpose, collaborations and linkages will be sought with other institutions.



2022-2023 – Student Feedback Analysis

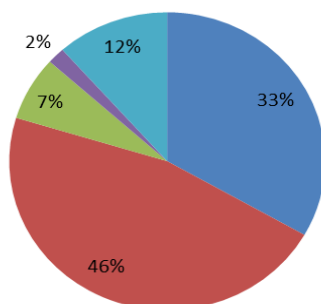
AVAILABILITY OF BOOKS

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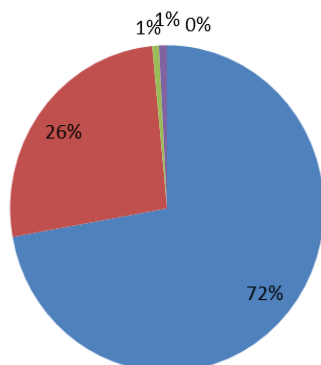
AVAILABILITY OF ICT

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SYLLABUS

■ SRONGLY AGREE ■ AGREE ■ PARTIALLY AGREE ■ DISAGREE ■ STRONGLY DISAGREE





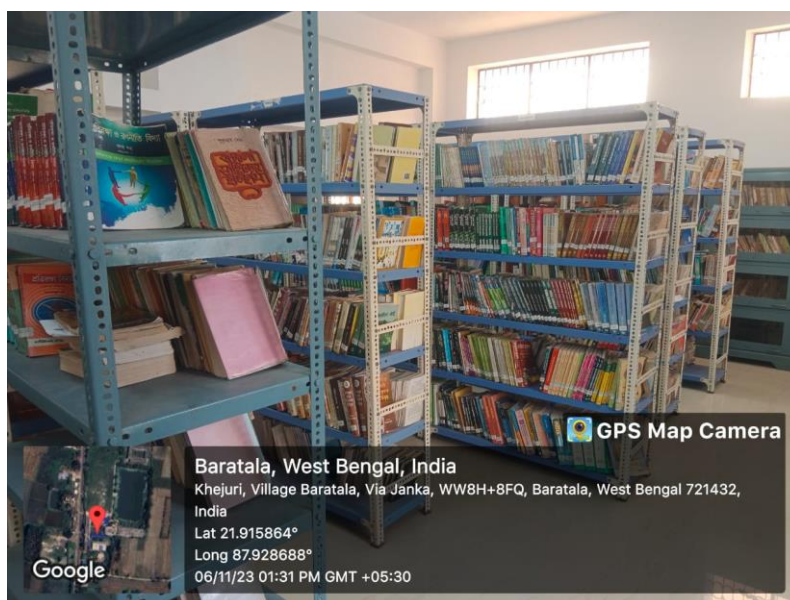
Summary of Action Taken on Student Feedback:

- Sufficient number of books were procured in the college library to meet up the individual need of the department and students. (sample bill attached)

Detail of the fund utilized for purchasing books (year wise)

	2018-2019	2019-2020	2020-2021	2021-2022
Books	23320/-	1,77050/-	1895/-	12197/-
Journals/Magazines	2365/-	2518/-	1895/-	399/-

- To make ICT enabled teaching, computer facility as well as internet connectivity has been improved.
- Sample feed back analysis report has been sent to individual department for review.
- Feedback analysis report was discussed in IQAC as well as in GB meeting.
- Feedback report analysis was sent to Inspector of Colleges, VU for their record. (Screen shot of mail attached)



College Central Library

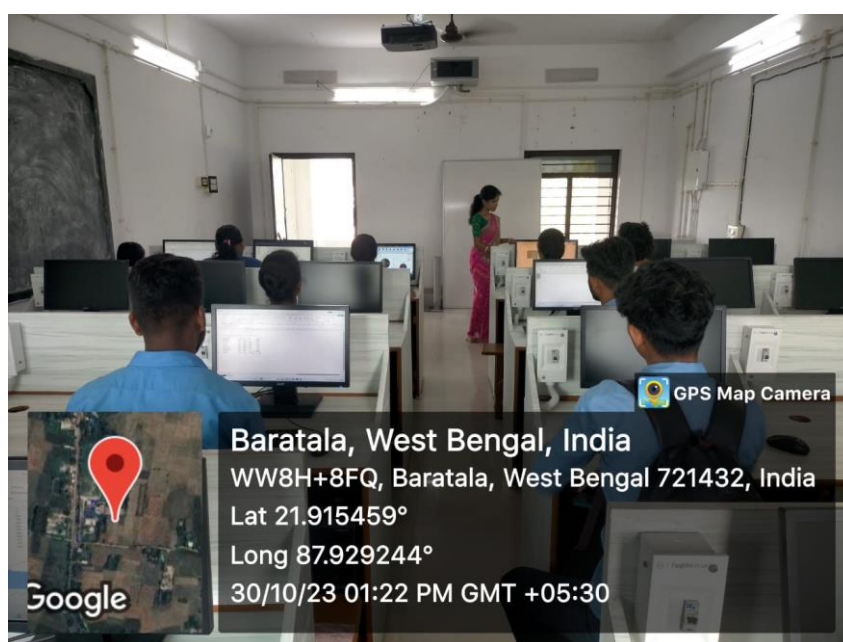


KHEJURI COLLEGE

Baratala, Purba Medinipur- 721431



Departmental Library of the Department of Bengali



ICT Enabled Class in the Computer Laboratory



KHEJURI COLLEGE

Baratala, Purba Medinipur- 721431

12/20/23, 3:52 PM

Gmail - Feedback analysis report of students



khejuri college <khejuricollege1999@gmail.com>

Feedback analysis report of students

1 message

khejuri college <khejuricollege1999@gmail.com>

Wed, Dec 20, 2023 at 3:52 PM

To: ioc <ioc@mail.vidyasagar.ac.in>

Cc: Rangeet Sengupta <rangeetsen@gmail.com>

To

Dr. Avijit Roychoudhury,
Inspector of Colleges,
Vidyasagar University,
Medinipur

Sir,

Please find enclosed here with the feedback analysis report of the students of Khejuri College for the years starting from 2018-2019 onwards. College used to collect feedback from the students on a regular basis. In brief, the process of feedback collection from students is given below.

Generally, students are asked to fill up a feedback form and they have to submit it to the IQAC. After analysis, the feedback report is sent to the HOD of various departments and to the concerned college authority for taking necessary action.

A sample feedback format and analysis report are attached herewith.

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Dr. Suvroma Gupta

Principal
Khejuri College
Baratala, Purba Medinipur
PIN- 721431

2 attachments

Students feedback.pdf
407K

Report on Feedback analysis.docx
566K

<https://mail.google.com/mail/u/0/?ik=672d0c6d70&view=pt&search=all&permthid=thread-a:r-4689053164304445310&simpl=msg-a:r-4113402678191815076>

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Intimation of Student Feedback Analysis e-mailed to IC, Vidyasagar University